

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION REGULAR MEETING MINUTES  
SEPTEMBER 11, 2012  
7:00 P.M. - BOARD CONFERENCE ROOM**

**PRESENT: Robert McCann – President; Rebecca Jessop; Timothy Kuryla; Kara Mapstone; James O. Somerville; Thomas Wilson**

**ABSENT: Seth Brandow – Vice President**

**OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; John Dickenson – Facilities Director; Christopher Puylara – RFA President; James Mein**

**1. OPENING AND MINUTES**

**1.1 Call to Order - By Mr. McCann at 7:00 p.m.**

1.1.1 Executive Session – If needed

1.1.2 Pledge of Allegiance

1.1.3 Public Comment - \*Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his/her designee.

**1.2 Resolution to Approve Minutes**

**APPROVED MINUTES**

1.2.1 Resolution to approve the following:

**Minutes of regular Board of Education meeting of August 28, 2012**

Moved: **Mr. Wilson**

Seconded: **Mr. Kuryla**

Approved: **Unanimously**

**1.3 Resolutions, Other**

**APPROVED AGENDA AND CLERK PRO-TEM**

1.3.1 To act upon the recommendation of the Superintendent to approve the following:

1.3.1.1 **Approval of the Agenda**

1.3.1.2 **Suzanne Nicholson appointed as Clerk Pro-Tem to be utilized in the absence of Leanne Keel**

Moved: **Mr. Somerville**

Seconded: **Mr. Wilson**

Approved: **Unanimously**

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education will be September 25, 2012, at 7:00 p.m. in the Board Conference Room.

1.5 Other Items

2. **INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.1.1 Hosted by Student Council who will attend the October meeting

2.2 Resolutions - No Proposals

2.2.1

2.3 Announcements and Reports

**SENIOR CLASS FUNDRAISER**

2.3.1 Senior Class Annual Magazine Fundraiser begins September 7, 2012 through September 28, 2012

**Mr. McCann requested that an online link be provided to the BOE Members for their participation in the fundraiser.**

2.4 Other Items

3. **REPORTS TO THE BOARD**

3.1 Resolutions

**ACCEPTANCE OF ORGANIZATIONAL CHART**

3.1.1 Acceptance of the Organizational Chart

Moved: **Mr. Somerville**  
Approved: **Unanimously**

Seconded: **Mr. Kuryla**

3.2 Announcements and Reports

**PRESIDENT'S REPORT**

3.2.1 President's Report

**Mr. McCann indicated that BOE members could have a badge picture taken for their use at the Open House on September 13, 2012. Also, the PTCC will be presenting to the BOE at the October 23, 2012 meeting. He reported that there is a large amount of inaccurate information circulating regarding the Merger Study whose Final Report will be submitted to NYSED by Castallo & Silky, Education Consultants, in the near future. The BOE membership then posed their concerns and questions about a possible merger, with Mr. McCann stating that the BOE "has a lot of work to do and needs to disseminate correct information".**

3.2.2 Board Members Forum

3.2.3 Superintendent's Report

**SUPERINTENDENT'S REPORT**

3.2.3.1 School Opening and enrollment

**Mrs. Zimar mentioned that academic goals for the District are in process**

**and will be presented at the September 25, 2012 meeting. Mr. Wilson requested past years student population figures.**

3.2.3.2 Other

3.3 Other Items

**4. BUSINESS OFFICE REPORTS**

**APPROVED REPORTS**

**4.1 Resolution**

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Authorization to amend the 2012-13 Budget Code A2680 (Insurance Recoveries Revenue Code) and Budget Code A5510.450-55-5700 (Transportation Expenditures) in the amount of \$2,635.05, insurance proceeds for Bus #83 repairs due to an accident.

4.1.1.2 District Treasurer's Reports for the periods June 1, 3012 through June 30, 2012 and July 1, 2012 through July 31, 2012

Moved: **Mr. Wilson**

Seconded: **Mr. Kuryla**

Approved: **Unanimously**

**4.2 Announcements and Reports**

4.2.1 Internal Claims Auditor Report for August, 2012

4.2.2 Revenue Status for Accounts "A" General Fund dated 7/1/12 to 8/31/12; Warrant No. 7 for Accounts "A" General Fund dated 8/15/12, in the amount of \$131,594.49; Warrant No. 9 for Accounts "A" General Fund dated 8/31/12 in the amount of \$350,728.76

4.2.3 Revenue Status for Accounts "C" Cafeteria dated 8/1/12 to 8/31/12, Warrant No. 3 For Accounts "C" Cafeteria dated 8/15/12, in the amount of \$4,140.71; Warrant No. 4 for Accounts "C" Cafeteria, dated 8/31/12, in the amount of \$3,543.40

4.2.4 Special Aid Fund dated 8/1/12 to 8/31/12; Warrant No. 5 for Accounts "F" Special Aid Fund dated 8/15/12 in the amount of \$514.08; Warrant No. 6 for Accounts "F" Special Aid Fund dated 8/31/12 in the amount of \$700.00

4.2.5 Revenue Status for Accounts "H" Capital Fund dated 8/1/12 to 8/31/12; Warrant No. 3 for Accounts "H" Capital Fund dated 8/15/12 in the amount of \$80,723.28; Warrant No. 4 for Accounts "H" Capital Fund dated 8/31/12 in the amount of \$50,519.98

4.2.6 Revenue Status for Accounts "TA" Trust and Agency Fund dated 8/1/12 to 8/31/12; Warrant No. 5 for Accounts "TA" Trust and Agency Fund dated 8/3/12 in the Amount of \$69,124.64

**4.3 Other Items – No Proposals**

4.3.1

**5. COMMUNICATIONS      MERGER STUDY AND STUDENT INVOLVEMENT**

5.1 **Public Comments** \* Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his/her designee.

**Mr. Puylara, US History and Economics teacher, stated that he has had discussions with various students and has promised them that they will have a voice regarding a possible merger with South Seneca CSD.**

5.2 **Resolutions** – No Proposals

5.2.1

5.3 **Announcements and Reports**

5.4 **Other Items**

**6. PERSONNEL      APPROVED APPR MOA, APPOINTMENTS, RESIGNATIONS**

6.1 **Resolutions in Regard to Administrators and Teachers**

6.1.1 To act upon the recommendation of the Superintendent to approve the following personnel issues:

6.1.1.1 To approve the MOA between Romulus Central School and the RFA that addresses the Annual Professional Performance Review Plan (APPR), effective September 11, 2012

6.1.1.2 To approve the Agreement between the Principals and Superintendent to change current evaluation procedures to the Annual Professional Performance Plan (APPR) for Principals, effective September 11, 2012

6.1.1.3 Sheridan Davenport as Executive Director Spring High School Musical Production at a stipend of \$3,708.06

6.1.1.4 Accept the resignation of Hilary Chaya as Music Director – High School Musical Production and as High School Drama Club Advisor, effective effectively immediately

Moved: **Mr. McCann**

Seconded: **Mrs. Mapstone**

Approved: **Unanimously**

6.2 **Resolutions in Regard to Support Staff**

6.2.1 To act upon the recommendation of the Superintendent to approve the following Support Staff resolution:

6.2.1.1 Accept resignation of Heidi Burke of Romulus, NY 14541 from the position of a two (2) hour Cafeteria Monitor and appointment as a Probationary Civil Service Teacher Aide at an hourly rate of \$10.15, effective September 5, 2012

6.2.1.2 Kimberly Myers as Long-Term Substitute Cleaner pending NYSED Fingerprinting Clearance, at an hourly rate of \$7.50 per hour for eight (8) hours per day, 40 hours per week, effective September 5, 2012

Moved: **Mrs. Jessop**

Seconded: **Mr. Somerville**

Approved: **Unanimously**

6.3 **Resolutions, Other**

6.3.1 To act upon the recommendation of the Superintendent to approve the following personnel appointments:

6.3.1.1 Joe Johndrew as Boys' Modified Soccer Coach, pending NYSED Fingerprinting Clearance, at a stipend of \$1,653.00, retroactive to September 4, 2012

6.3.1.2 Kyle Rassmussen as Volunteer Boys' Modified Soccer Coaching Assistant, pending NYSED Fingerprinting Clearance, retroactive to September 4, 2012

Moved: **Mr. McCann**  
Approved: **Unanimously**

Seconded: **Mr. Kuryla**

6.3.2 To act upon the recommendation of the Superintendent to approve the Data Coordinator Job Description and stipend in the amount of \$3,900.00

Moved: **Mr. McCann**  
Approved: **Five affirmative votes. Mr. Kuryla opposed the motion. Mr. Brandow was absent.**

Seconded: **Mr. Wilson**

6.4 **Announcements and Reports**

6.5 **Other Items**

7. **CURRICULUM**

**APPROVED CPSE PLACEMENTS**

7.1 **Resolutions**

7.1.1 To act upon the recommendation of the Superintendent to approve the Committee on Preschool Special Education issues:

7.1.1.1 To approve the placement of the Committee on Preschool Special Education dated August 14, 2012 (06590, 06591, 06594, 06579)

Moved: **Mrs. Mapstone**  
Approved: **Unanimously**

Seconded: **Mr. Wilson**

7.2 **Announcements and Reports**

7.3 **Other Items**

8. **BUILDINGS AND GROUNDS**

8.1 **Resolutions** – No Proposals

8.1.1

8.2 Announcements and Reports

8.2.1 **Building Project Committee Report – Bob Boulware**

**Mr. Boulware and Mr. Dickenson mentioned that the NYSED Gas Line has been connected to our meter; the fuel tank has been removed, three new boilers have been installed and filled; and a new energy management program is being investigated to replace the current Honeywell system. Overall, they indicated that Phase I of the Capital Project is in great shape.**

8.3 Other Items

9. **TRANSPORTATION**

9.1 Resolutions – No Proposals

9.1.1

9.2 Announcements and Reports

9.2.1

9.3 Other Items

10. **EXECUTIVE SESSION**

11. **ADJOURNMENT**

A motion was offered to **adjourn at 8:21 p.m.**

Moved: **Mr. Wilson**

Seconded: **Mrs. Mapstone**

Approved: **Unanimously**

12. **DISTRIBUTIONS**

12.1 Agenda Supplement

**Note:** Items added to the Agenda after it was first distributed (i.e., addendum items) are marked with an asterisk [\*] preceding the outline number.

**LEANNE B. KEEL  
DISTRICT CLERK**